

## Bank reconciliation – example

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: **Scampton Parish Council**

County area (local councils and parish meetings only): **Lincolnshire**

Financial year ending **31 March 2023**

Prepared by (Name and Role):

**Barbara Young**

Date:

**21/04/2023**

	£	£
<b>Balance per bank statements as at 31/3/23</b>		
e.g Current Account	14,580.27	
High Interest Account		
Building Society Premium Account		
	<hr/>	14,580.27
<b>Petty cash float (if applicable)</b>		
<b>Less: any un-presented cheques as at 31/3/23</b>		
<i>(normally only current account)</i>		
Cheque number		
	<hr/>	0.00
<b>Add: any un-banked cash as at 31/3/xx</b>		
e.g Allotment rents banked 30/3/xx <i>(but not credited until 2 April)</i>		
	<hr/>	
<b>Net balances as at 31/3/xx (Box 8)</b>		<b><u>14,580.27</u></b>