

## Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as

Name of smaller authority: Scampton Parish Council

County area (local councils and parish meetings only): Lincolnshire

**Financial year ending 31 March 2021**

Prepared by (Name and Role): Barbara Young Clerk/RFO

Date: 11.04.2021

|   | £         | £                |
|---|-----------|------------------|
| <b>Balance per bank statements as at 31/3/xx:</b>                                 |           |                  |
| account 1   | 16,965.82 |                  |
| account 2   |           |                  |
| account 3   |           |                  |
| account 4   |           |                  |
| [add more accounts if necessary] account 5  |           |                  |
| account 6   |           |                  |
| account 7   |           |                  |
| account 8   |           | 16,965.82        |
| <br>Petty cash float (if applicable)  |           | -                |
| <br>Less: any unpresented cheques as at 31/3/21 (enter these as negative numbers) |           |                  |
| item 1  |           |                  |
| item 2  |           |                  |
| item 3  |           |                  |
| item 4  |           |                  |
| [add more lines if necessary] item 5  |           |                  |
| item 6  |           |                  |
| item 7  |           |                  |
| item 8  |           | -                |
| <br>Add: any un-banked cash as at 31/3/21   |           |                  |
|   |           | -                |
| <br><b>Net balances as at 31/3/xx (Box 8)</b>                                     |           | <b>16,965.82</b> |